

**SACRED HEART JR/SR HIGH SCHOOL  
COUNCIL OF EDUCATION MINUTES  
DATE: February 13, 2023, 5:30 P.M. - SHHS Library**

**Chair:** Jerry Hellmer

**Recorder:** Kelsi Richards

Meeting start time: 5:33 PM

**Council members present:**

**Sacred Heart Cathedral Council reps:**

**St. Mary Council reps:** Barbara Gack, Gregg Weiss

**Saint Elizabeth Council reps:** Kelsi Richards, Susan Williams

**Superintendent:** Geoff Andrews

**SHJSHS Principal:** John Krajicek

**SHJSHS Vice Principal:** John Hamilton

**St. Mary Parish Pastor:**

**St. Elizabeth Parish Pastor:** Fr. Keith Weber

**St. Mary Parish Council Liaison:** Connie Long/Zoe Miller

**Development and Marketing:** Joel Bicknell and Hannah Doll

**Council members absent:** Yoena Del Real, Colleen Marrs, Angela Bogart, Fr. Kevin Weber

**Guests:**

<b>I.</b>	<b>Opening Prayer -Fr. Keith Weber</b>
<b>II.</b>	<b>Acceptance of Agenda-</b> motioned to accept Barb Gack and Second by Zoe Miller
<b>III.</b>	<b>Acceptance of Minutes-</b> motioned to accept Barb Gack and second by Zoe Miller
<b>IV.</b>	<b>Items from the Floor/Guests</b>
<b>V.</b>	<p><b>Superintendent Report – Geoff Andrews</b></p> <ul style="list-style-type: none"> <li>• Marketing and Development director positions are hired, introductions of Joel Bicknell and Hannah Doll to COE.</li> </ul>
<b>VI.</b>	<p><b>Financial Report – John Krajicek</b></p> <ul style="list-style-type: none"> <li>• Amy Hernandez has been hired as new Business Manager, Start date of February 27<sup>th</sup></li> <li>• Melanie Melander continues to fill in and assist with the schools financial data and compliance, tuition collections, along with the accounts payable and receivable, payroll and reconciliations.</li> <li>• In finance committee meeting discussion followed with new tuition charts, impact on families, and scholarship formulas.</li> <li>• 2023-2024 budget discussion of projected income vs expenses, teacher salary increases and business manager position</li> <li>• Chromebook replacement and resale policy</li> <li>• Major gift advisement</li> </ul>
<b>VII.</b>	<p><b>Principal’s Report / Building Report – Mr. Krajicek</b></p> <ul style="list-style-type: none"> <li>• Debate: Regionals Champions, 3<sup>rd</sup> Place at State</li> <li>• Vocal/Instrumental Music trip to Dallas/Oklahoma City</li> <li>• JH Starbase Meet after school every Thursday</li> <li>• On MLK Day Sacred Heart and St. Mary’s staff join for a K-12 in-service</li> <li>• January 24<sup>th</sup>, Our Jr/Sr students attended Pro-life Rally and March in Topeka</li> <li>• JH/HS male vocalist attend Real Men Sing Conference at Bethany College.</li> <li>• Started Catholic School’s week off with a K-12 All school mass. Then a week of prayer services and fun.</li> </ul>

	<ul style="list-style-type: none"> <li>• K-12 Assembly during Catholic School’s week featuring the artist Mike Debus.</li> <li>• Facility Breakfast provided by parents during late start was greatly appreciated.</li> <li>• 7<sup>th</sup> grade students toured the Eisenhower Center with Mr. Woodall sponsoring them.</li> <li>• HS Forensics season off to a great start with medal winners at Newton Invitational.</li> <li>• Class individual photos have been posted across from the business office.</li> <li>• Power lifting meet March 4<sup>th</sup> in Wakeeney.</li> <li>• JH play “Passing Periods at Pomegranate Prep” on February 18<sup>th</sup> and 19<sup>th</sup>.</li> <li>• Jr PROM planning committee are meeting with Mrs. Ziegler to work out the details of April 15<sup>th</sup> 2023 PROM.</li> <li>• SHHS is appreciative of the dedicated volunteers that assist with the auction mailings.</li> <li>• SHHS Scholars Bowl team is back to back State Champions.</li> <li>• JH Scholars Bowl practice 2-3 times per week after school with Mrs. Bonilla-Gordan. They have placed 1<sup>st</sup> at Minneapolis, Tescott and St. John’s Beloit Scholars Bowl meets</li> <li>• Sadie’s dance was a success.</li> <li>• Up-coming events: Knightengales performing sing-a-grams tomorrow  P/T Conferences this Wednesday 6-8 and Thursday 3-8  No School this Friday (workday) and next Monday (staff spiritual renewal)  JH Play this Saturday @7 pm and Sunday at 2:00  Feb 25<sup>th</sup> Science Olympiad travels to Hays for Regional Competition  Feb 25<sup>th</sup> we SHHS Hosts Forensics meet  Feb 27-March 4<sup>th</sup> Sub State BB  March 6<sup>th</sup> we host JH Scholars Bowl  March 8<sup>th</sup> Red Cross Blood Drive  March 9<sup>th</sup> Adv. Biology goes to CCCC to tour Cadaver Lab  March 13<sup>th</sup> -17<sup>th</sup> Spring Break</li> </ul>
<b>VIII.</b>	<b>Pastor Designate Report – Fr. Keith</b> <ul style="list-style-type: none"> <li>• Reconciliation possible date for High school March 22</li> </ul>
<b>IX.</b>	<b>Old Business</b> <ul style="list-style-type: none"> <li>• School Health- School Physical’s May 10<sup>th</sup> with doctors Jeff Ehrlich, Michael Ziegler, and Rachel Carney helping. Barb Gack will be providing AED training for staff. Wellness fair scheduled for March 23<sup>rd</sup>.</li> <li>• Fitness Center-planning</li> <li>• Dress Code-continued planning and discussion</li> <li>• Semester Finals Staff survey complete, continued discussion</li> <li>• Item less Item: All options discussed  Smart boards, newer yellow bus, newer large SUV, newer pick up with plow, restroom floors, Copy machine, remove glass block in music room and weight room</li> </ul>
<b>X.</b>	<b>New Business</b> <ul style="list-style-type: none"> <li>• 2023-2024 Calendar</li> </ul>
<b>XI.</b>	<b>Committee Reports / Recommendations</b> <ul style="list-style-type: none"> <li>• Building &amp; Grounds-Weiss  No report</li> <li>• Catholicity-Williams  Catholic Schools Week Compete and successful</li> <li>• Recruitment/Public Relations –Bogart  No Report</li> <li>• Curriculum-Richards  No Report</li> <li>• Finance-Del Real  No Report</li> </ul>

<b>XII.</b>	<b>Executive Session</b> <ul style="list-style-type: none"> <li>• None</li> </ul>
<b>XIII.</b>	<b>Adjournment- Time 7:15PM</b>
	<b>Next Meeting: March 6th 5:30 p.m.</b>

## **Council of Education Minutes Guide** As of Aug 2022

January- Kelsi Richards

February – Yoena Del Real

March –Barb Gack

April – Susan Williams

May- Angela Bogart

June – Colleen Marrs

July- No meeting generally-Kelsi Richards

August Yoena Del Real

September – Barb Gack

October Susan Williams

November Angela Bogart

December Colleen Marrs